

**Minutes
Bradley Board of Directors
Bradley Board Room
Thursday, January 17, 2008
12:30 p.m.**

Members Present: Chairman L. Scott Frantz, Acting Commissioner Frankel, Scott Lingenfelter, Michael Long, Kevin Kelleher, Commissioner McDonald and Richard Crane.

Members Absent: none.

- I. Chairman Frantz called the meeting to order at 12:32 p.m.
- II. Approval of Minutes –December 20, 2007
Mr. Crane made a motion (2nd: Kelleher) to approve the minutes from the last Board meeting. Voice vote—motion passed.
- III. Reports
Steve Korta provided an update on airport operations and statistics. Mr. Korta's report provided an update on TSA issues, as well as terminal enhancements and winter operations planning.

Mark Daley provided a financial update through September 30, 2007. Mr. Daley's presentation focused on total year to date budget and actual operating revenue, operating expense, income before depreciation and cash flow; year to date financial performance; and year to date performance measures. Mr. Daley's report notes that the total operating revenue is \$13.9 million (1.0 % above budget), and total operating expenses is \$8.8 million (12.8% below budget). Mr. Daley's presentation also noted that the airport has secured "release 2" of the *ACI-NA Airport Performance Benchmarking Survey Interactive Database*, which now includes Bradley International Airport along with 23 other medium hub airports in a comparison of 22 "key performance indicators."

Kiran Jain gave an update on marketing activities at the airport, as well as passenger and cargo statistics.
- IV. CTANG/CTARNG Master Plan Presentations
General Sheehan provided an overview of proposed lease modifications at the National Guard facilities at the airport. General Sheehan's presentation noted the proposed modifications are designed to support and enhance the National Guard's duties and operations.

Following the presentation Board members discussed next steps in moving the proposals forward. Mr. Crane made a motion (2nd: Long) to support the plan as presented and authorizing Chairman Frantz to review, comment and approve the proposed memorandum of understanding (MOU) on behalf of the Board after distributing it to its members.

- V. Update on Airport Administrator Search
Chairman Frantz provided a general overview on the status of the search for a new airport administrator; noting that nine candidates were being interviewed and that a final decision should be forthcoming in the short term.
- VI. Executive Session
Mr. Crane made a motion (2nd: Long) to go into executive session for the purpose of discussing contract negotiations at 1:59 p.m.

Commissioner Frankel made a motion (2nd: McDonald) to recess executive session at 2:51 p.m.
- VII. Additional Business
Chairman Frantz reviewed various issues facing the aviation industry.

Chairman Frantz verbally reviewed the legislation that created and empowered the Board of Directors specifically highlighting the duties, powers and responsibilities of each member, Members were provided with copies of the statutory provisions for further review if needed.
- VIII. Adjourn
On a motion by Mr. Kelleher (2nd: Frankel) the meeting was adjourned at 2:52 p.m.

Respectfully submitted,

L. Scott Frantz
Chairman